

**From:** [Wilson, Saundi](#)  
**To:** [Morrisette, Michael](#)  
**Cc:** [Johnson, Priscilla](#); [Daniels-Lewis, Alicia](#); [Richardson, Shannon](#); [Wilson, Saundi](#)  
**Subject:** ORC Review - Preaward Compliance form 4700-4 - Florida Department of Environmental Protection DUNS# 809396690 (FL)  
**Date:** Friday, February 11, 2022 11:51:49 AM  
**Attachments:** [4700-4.pdf](#)  
[Key Contacts.pdf](#)

---

Good morning, Michael. Thank you for sending the 4700-4 for review, and thank you for checking for the grievance procedure attachment.

DUNS #: 809396690  
Grant name Florida Department of Environmental Protection (FL DEP)

The following review is submitted on behalf of Fred Thompson, Acting Deputy Regional Administrator/Deputy Civil Rights Official. Please note that ORC Region 4 does not approve or disapprove grant applications based on our review of the Form 4700-4. This review simply identifies areas from the responses provided on the Pre Award Compliance Review Report that should be addressed by a recipient, respective of their compliance obligations in accepting EPA financial assistance. This review assesses the mechanisms that are currently in place or proposed for development immediately after grant award to address external discrimination complaints, and to comply with 40 C.F.R. Parts 5 and 7 regulations that focus on laws that prohibit discrimination by recipients of EPA funding with respect to beneficiaries of their programs and activities.

ORC does not recommend withholding approval of an award to this grantee in light of the civil rights information provided in this review.

Feedback:

Question II.

The applicant responded that it is currently an EPA financial assistance recipient.

Question VI.

The recipient responded that its request is not for new construction.

Question XI.

The recipient responded that an attachment (DEP 436 Discrimination and Harassment Directive) was submitted with others in the application package. A quick search of the recipient's public website for this directive shows that the directive is an internal document and that the policy and complaint process applies to staff and is not intended for use by those other than employees who are covered under 40 C.F.R. Parts 5 and 7. Searching the recipient's public website using the terms discrimination and complaint returned results for a complaint procedure applicable to claims of violation of the Americans with Disabilities act only. Searches using the terms Title VI, Title VI complaint, harassment did not identify a complaint or grievance procedure or form that should be available for those alleging discrimination under 40 C.F.R. Parts 5 and 7 in programs, services, aid and activities. Such a policy must be available for persons *other than employees* with potential claims of discrimination

based on race, color, national origin, sex, age or disability. If appropriate, please advise the recipient to provide either a copy of, a legal citation or internet address to its adopted grievance procedure that assures the prompt and fair resolution of complaints alleging claims of discrimination by staff and other beneficiaries of their programs and activities, in violation of 40 C.F.R. Parts 5 and/or 7. The form is authorized with the typed name of Jessica Kanes, Director, Resilience and Coastal Protection, and is dated July 26, 2021.

Thank you for the opportunity to review the form 4700-4 for the Florida DEP.

Saundi J. Wilson  
Paralegal Specialist, OGCLCOS  
Office of Regional Counsel  
[wilson.saundi@epa.gov](mailto:wilson.saundi@epa.gov)  
(404) 562-9504

---

U.S. Environmental Protection Agency, Region 4 Atlanta Federal Center/9T25 61 Forsyth St., SW Atlanta, GA 30303

---

**From:** Morrisette, Michael <Morrisette.Michael@epa.gov>  
**Sent:** Friday, February 11, 2022 8:59 AM  
**To:** Johnson, Priscilla <Johnson.Priscilla@epa.gov>; Daniels-Lewis, Alicia <Daniels-Lewis.Alicia@epa.gov>; Richardson, Shannon <Richardson.Shannon@epa.gov>; Wilson, Saundi <Wilson.Saundi@epa.gov>  
**Cc:** Morrisette, Michael <Morrisette.Michael@epa.gov>  
**Subject:** Florida Department of Environmental Protection DUNS# 809396690

Please Review

Very Respectful,  
Michael Morrisette  
Grants & Audit Management Section  
US EPA Region 4  
61 Forsyth Street, S.W.  
Atlanta, Georgia 30303  
Office: 404-562-9551  
Email: [morrisette.michael@epa.gov](mailto:morrisette.michael@epa.gov)

**For grant information or forms:**

<http://www.epa.gov/ogd/forms/forms.htm>

<http://www2.epa.gov/grants/frequently-asked-questions-about-closeout-information>

